

Facility Management Division

Request For Quotation (RFQ) for Renovation & Furniture Work of Jubilee Road Branch


Prime Bank PLC. invites commercial proposal for Renovation & Furniture Work at Jubilee Road Branch from reputed companies having experience in Interior and Construction work.

Sl	Name of Project as per Tender Document	Period of BOQ Collection		Date of Submission
		From	To	
1	Renovation & Furniture Work of Jubilee Road Branch Address: 05, Pedrollo Plaza, Jubilee Road, Chittagong.	19 August 2024	25 August 2024	26 August 2024 (03:00 pm)

Eligibility and other conditions:

Interested bidders may collect BOQ documents for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the following:

- Should have work experience of a minimum 05 (Five) years in interior decoration and furniture work of Bank's Branch and/or Head Office, Commercial Space for Local/Multinational Group of Companies. Copy of oldest Trade License needs to be provided as proof.
- Please provide a Company profile along with a completed project (minimum 03) picture with company/Bank name and Company organogram.
- Should have work experience in executing relevant types of work for a minimum amount of Taka 15 Lac or above in a single work order in last 2 (two) years with reference of existing client. Please submit proof of documents with work completion certificate.
- Provide valid Trade License/Incorporation Certificate/Ownership Document, BIN, TIN Certificate & Bank Solvency Certificate.
- The Following Technical Personnel of the firm should meet below criteria:
 - Civil Engineer (Permanent/Contractual):** Having working experience for a minimum period of 05 years in relevant field (Bachelor of Science/Diploma). Please submit proof of documents.
 - Electrical Engineer (Permanent/Contractual):** Having working experience for a minimum period of 05 years in relevant field (with Bachelor of Science/Diploma). Please submit proof of documents.
- Vendor with previous bad record with Prime Bank PLC. will be directly disqualified. Their financial offer will not be acceptable and will not be opened.
- Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding.
- The interested bidders shall have to attend a **pre-bid meeting** at the office of the undersigned at **11:00 am on 20.08.2024**. (Physical Meeting) **Venue: Prime Tower (10th Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219.**
- Each tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date on **26.08.2024** within **3:00 pm**.
- The BOQ must be submitted in 2(two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "Technical Offer" and the "Financial Offer".
- Point of Contact: **Md. Imran Shekh** sh.imran@primebank.com.bd, Cell: **01701204033**
- Banks Right: Banks reserves the right to accept/ cancel/ reject any or all offers without assigning any reason. Banks is not obliged to purchase the lowest offer or any offer at all. Banks (PBL) reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Banks reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- Please drop your tender - **Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2, Dhaka -1229.**
- Interested bidders are requested to collect BOQ hard copy from PBPLC, Prime Tower (10th Floor), Plot 8 & 35 Airport Road, Nikunja-2, Dhaka -1229.

For, 
Unit Head of Procurement
Facility Management Division
sTel: 09610990000-Ext. 11012